



## Conferences

Here at the Best Western Broadfield Park Hotel we have three meeting rooms and pride ourselves on our high standards of service and customer satisfaction, whilst ensuring all your needs are met and your time spent with us is a total success.

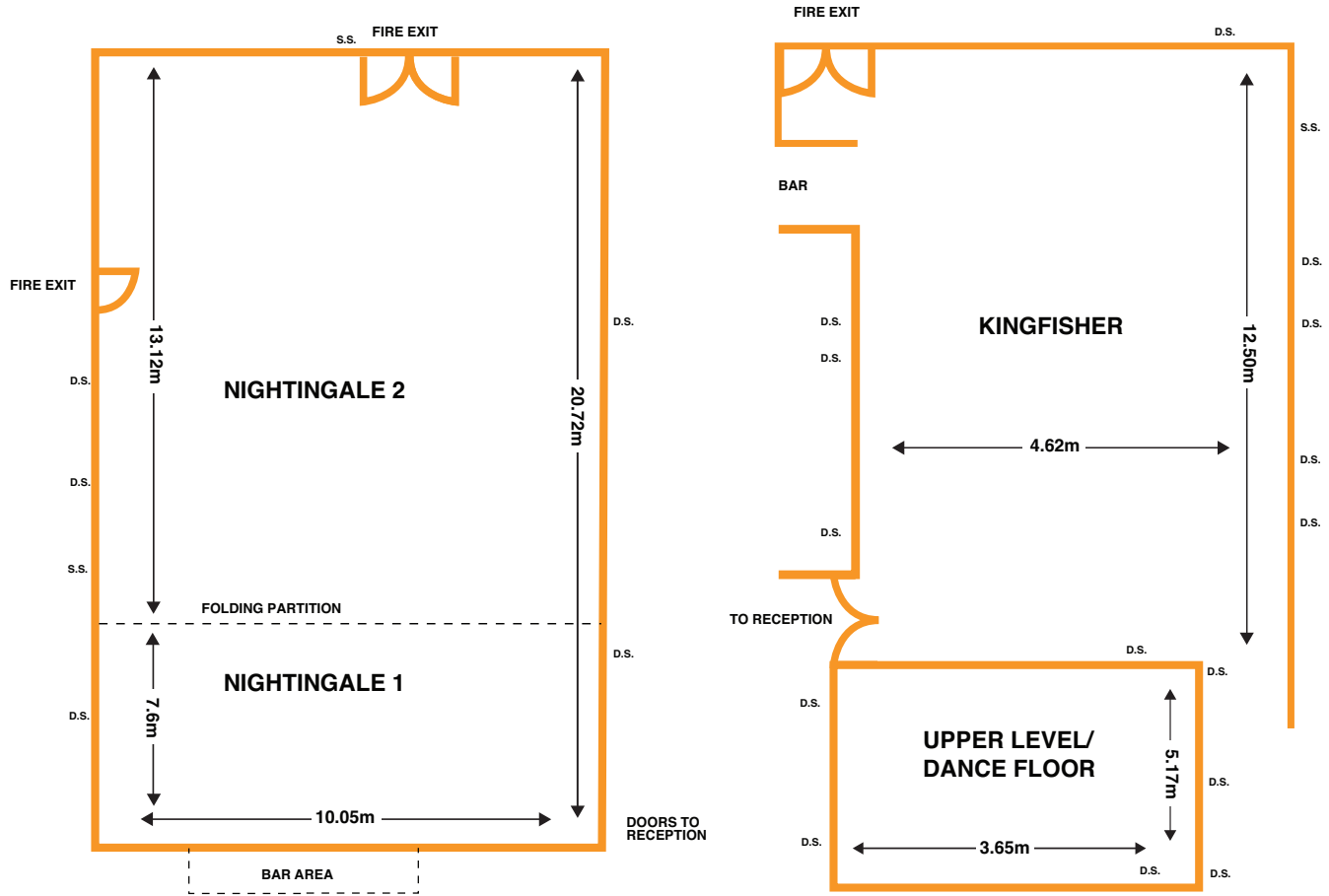
Our three function rooms are all fully equipped to accommodate from 2 to 250 delegates. A dedicated conference co-ordinator will liaise and arrange your event with you at every stage to ensure at all times your event runs smoothly and efficiently. With all modern conference equipment available, we offer the largest function rooms in the area with our service standard second to none:

- Free High Speed wireless internet
- Full Air conditioning
- Dedicated conference staff
- Conference co-ordinator
- Direct Dial & Email Contact
- Meetings for up to 250
- Natural Daylight
- Free use of LCD Projector
- Free and unlimited use of Flipcharts or Whiteboard

We never underestimate the importance of providing smooth running conferences and events. We excel in providing clients with tailor made packages to suit their requirements and budget. Our Conference Co-ordinator will ensure that your day runs to your exact specification.

# Floor Plans

## MEETING ROOMS & MAXIMUM CAPACITIES



### MAXIMUM CAPACITIES

	NIGHTINGALE 1	NIGHTINGALE 2	NIGHTINGALE OVERALL	KINGFISHER
BOARDROOM	26	40	-	22
THEATRE STYLE	50	130	200	36
CLASSROOM	24	50	120	30
U SHAPE	20	30	-	18



## *Delegate Packages*

### **DAY DELEGATE RATE TO INCLUDE**

Unlimited tea, coffee and biscuits/pastries  
Unlimited servings of still and sparkling chilled mineral water  
Buffet lunch with at least one hot dish  
Fruit bowl  
Meeting room hire and VAT included in delegate rates  
Meeting room stationery pack to be made available on a table away from main conference table  
Free and unlimited flip charts or whiteboard  
Free use of LCD projector & screen  
Free High Speed internet access available  
Shredder and bin available at a central point within the hotel  
Choice of message service, in room, at breaks or message pin board outside room  
Meeting room available at least 30 minutes before start of event

### **24HR DELEGATE RATE**

As per DDR above plus  
Set menu or hot and cold buffet dinner  
Full English breakfast  
Single occupancy accommodation  
High speed internet access available in all bedrooms

### **QUOTES**

We are delighted to provide you with a personalised quote based on your individual requirements.



## **EQUIPMENT**

Whatever your requirements we have access to the full range of conference equipment and professional back up from a reputable local AV Equipment Hire company.

## **ACCOMMODATION**

All of our 29 bedrooms are en-suite and equipped with tea & coffee making facilities, flat screen television with freeview channels, direct dial telephone and free high speed wireless internet.

## **INTERNET ACCESS**

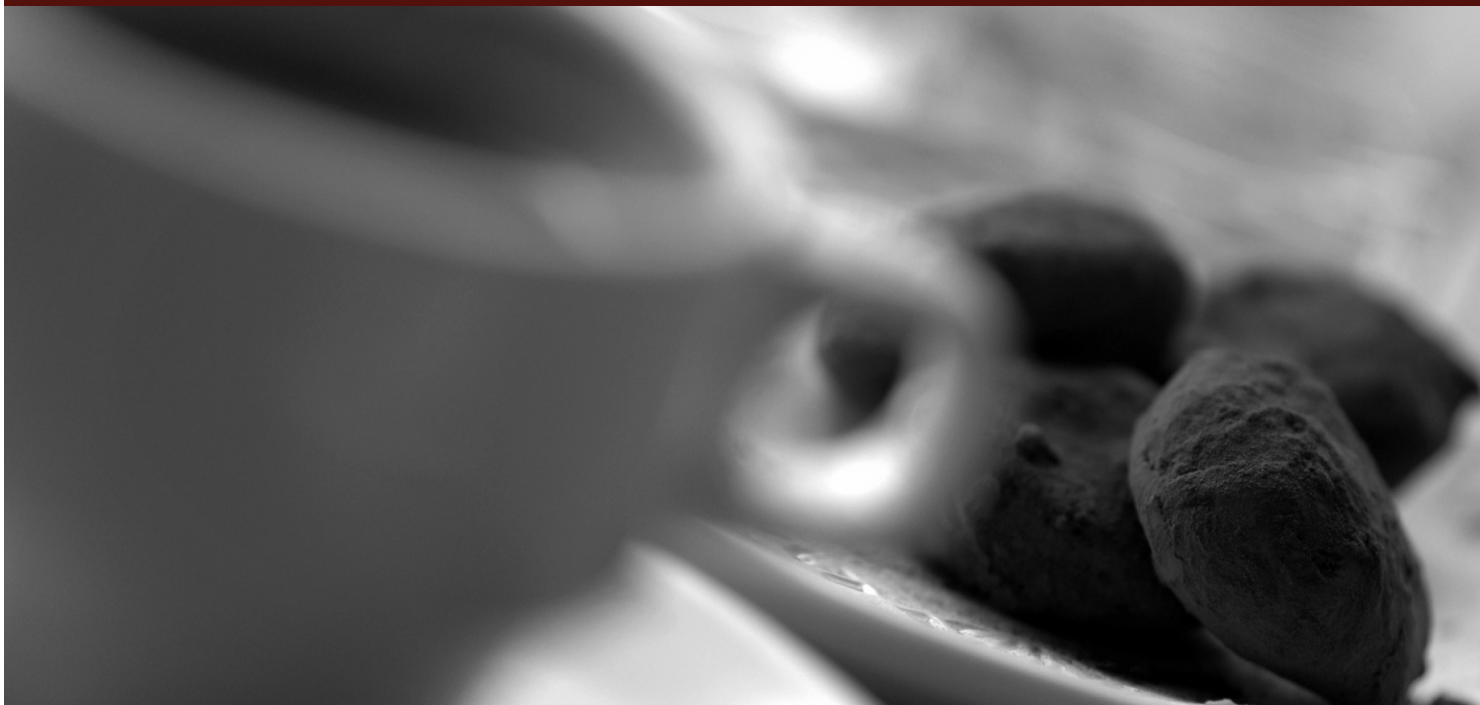
Complimentary high speed wireless internet access is available throughout the Hotel. We also have a internet desk in the reception area for email and general updates.

## **THE PARK RESTAURANT**

Overlooking 35 acres of parkland the Park Restaurant is open Monday to Saturday from 6.30pm. Serving traditional and contemporary homemade food, designed to appeal to the formal and casual diner alike. The Restaurant area can be booked as a private lunch area.

## **THE PARK BAR**

Open daily from 11am serving drinks and snacks. Tables can be reserved for delegates to use as a break out area or for lunch.



# Refreshment Breaks

## 'TREATS'

Why not treat your delegates to something a bit different from a 'pick me up' to a "chocoholics treat"!

### **Breakfast Break £6.50**

Hot bacon barmes  
Fresh orange juice  
Freshly brewed tea and coffee

### **Winter Warmer £6.00**

Hot buttered toasted teacakes  
Hot chocolate  
Freshly brewed tea and coffee

### **French Fancy £5.95**

Freshly baked croissants  
Freshly baked Danish Pastries  
Chilled fruit juice  
Freshly brewed tea and coffee

### **Healthy Habit £6.50**

Selection of yoghurts  
Selection of cereal  
Chilled orange juice  
Fruit bowl  
Herbal and fruit teas

### **Chocolate Heaven £5.95**

Mini chocolate bar selection  
Chocolate chip muffins  
Hot chocolate

### **Americana £5.95**

Selection of muffins  
Selection of doughnuts  
Coffee

### **Summer Sizzler £3.00**

Assorted ice cream bars and lollies  
Chilled fruit juices

### **Brain Boost £3.50**

Chilled cans of Red Bull  
Mini chocolate bar selection

### **Classic English £5.95**

Fresh strawberries and cream Scones and preserves  
Freshly brewed tea and coffee

### **Basic Break £1.95**

Freshly brewed tea and coffee with biscuit selection





# Refreshment Breaks

## LIGHT WORKING BUFFET LUNCH SELECTOR A

Chicken drumsticks marinated in a barbecue sauce  
 Mountain of curly fries sprinkled with rock salt & cracked pepper  
 Warm sausage rolls  
 Assorted vol-au-vents  
 Vegetable samosas  
 Spring Rolls  
 Blackened chicken wings  
 Wedges of honeydew melon wrapped with proscuitto  
 with a black pepper syrup  
 Oven baked croquette potatoes  
 Ham cornets filled with cottage cheese & pineapple  
 Crudities - a selection of thinly battoned carrots, celery,  
 cucumber, cauliflower and peppers with a selection of dips  
 Fresh pieces of salmon topped with a lemon mayonnaise  
 Sandwich rolls  
 Selection of freshly baked jacket potatoes with fillings of tuna  
 and mayonnaise, cheese and coleslaw

## SELECTOR B

Mixed Leaf Salad  
 Tomato & red onion salad drizzled with Herb Oil  
 Coleslaw  
 Niçoise Salad with Green Beans, Tuna, Tomatoes,  
 Boiled Egg & Anchovies  
 Garlic bread  
 Pasta Salad Infused with a Medley of Roasted Vegetables;  
 Aubergines, Courgettes, Peppers & Red Onion & Herb Oil  
 Savoury rice and red pepper salad  
 Cucumber Salad in Natural Yoghurt & Mint  
 Potato Chive salad

MENU 1 Choose 4 items from Selector A & 3 from Selector B £12.95  
 MENU 2 Choose 6 items from Selector A & 3 from Selector B £14.95  
 MENU 3 Choose 8 items from Selector A & 5 from Selector B £19.95